

Mougins School Protocol for managing suspected or confirmed Positive Cases of Covid-19

Introduction

This is a guide which applies to Staff, Students, Parents or other members of the Mougins School Community who test positive, show symptoms or become unwell with Covid-19. It is in all our School community interest to be vigilant and prevent the spread of infection, especially Covid-19.

All members of the school community, including staff, students, families, visitors and others must be vigilant in monitoring for symptoms of illness and protect others by staying home when they are feeling ill and following Covid-19 specific exclusion and self-quarantine guidance when appropriate.

Essential points

The Designated staff responsible for responding to Covid-19 concerns are the Head of Pastoral Care, Mr Robert Cooke (r.cooke@mougins-school.com) and the School Nurse, Mrs Alison Vibert (a.vibert@mougins-school.com). They will coordinate with local health authorities (L'Agence Régionale de Santé and The Préfecture of Nice 06 – see below - where necessary.

Please contact them in the first

All staff and families must also contact the Head Master Mr Simon Hollands and inform him of their Covid 19 medical situation.

The school will:

- Ensure we follow all French Covid-19 protocols for schools;
- Train staff and students on good Covid-19 hygiene and social distancing at school;
- Communicate openly and transparently with staff and parents;
- Ensure the safeguarding and health of all members of Mougins School Community.

If a member of staff, a student or a parent shows Covid-19 symptoms or has tested positive for Covid-19:

A teacher must:

- immediately inform their HoD, the Head Master Mr Simon Hollands, the school nurse, Alison Vibert and the Head of Pastoral Care, Mr Robert Cooke;
- self-isolate immediately, stay at home or go home immediately;
- seek medical advice and inform the Head Master of the date of the test and if positive self-isolate for a minimum of 7 days and until symptom free.
- inform the Head Master of those with whom they have been in close contact.
- If a staff member has been in close contact with someone who has tested positive for Covid-19. They must immediately leave school or remain at home and self isolate. A test must be performed not before 7 days following contact and await a negative result prior to returning to school.

A student must:

- immediately tell their teacher if they are feeling ill or feel they have a new high temperature or cough;
- go straight to the school nurse, who will contact their parents to collect them, and wait for their parents at the First Aid Station;
- follow the instructions of their teacher and the Social Distancing protocol;

Parents must:

- Inform the school of any family sickness, or positive test result, related to Covid-19;
- Inform their family doctor and arrange for a test if necessary;
- Keep children at home if a member of the family is ill with Covid-19.
- Respect the school's Coronavirus protocol and help your children understand the importance of good social-distancing behaviour.
- Inform the school if a student or family member has been in close contact with someone who has tested positive for Covid-19. They must be immediately removed from school or remain at home and self isolate. A test must be performed not before 7 days following contact and await a negative result prior to returning to school.

In school

- In School staff or students who feel they have Covid-19 symptoms must go to the School Nurse and begin to isolate themselves to help protect themselves and other members of the school community.
- Parents of the student will be informed and asked to come and collect their child and seek medical advice. Students will remain isolated from other students and staff until their parent's

arrival.

- Staff and students will have their temperature taken and if above 38° they will be asked to consult their doctor and to have a Covid-19 test. If positive they will self-quarantine for 7 days and until asymptomatic, which is recommended by the Agence Régionale de Santé.
- Staff and students will only return to school after the 7 days of self- quarantine and a negative test result.
- If the staff or student is positive we will inform the parents and staff who were in close contact with the staff member or student and ask them to self-isolate for 7 days at home and seek medical advice. They will have to have a Covid 19 test and only return to school if the test is negative.
- We will work in conjunction with all the local French Agencies and authorities to ensure a safe and healthy environment for all members of our Mougins School community.

Communication is essential in helping to combat this pandemic and the school will communicate with responsibility and transparency to help protect and safeguard all our students, teachers and parents from Covid 19.

Everyone in our Community can help to prevent the spread of Covid 19 and everyone has a role to play.

Students should:

- Tell their parents or teacher if they feel sick or have symptoms of Covid-19.
- Stay home from school and other activities if they feel sick or have symptoms of Covid-19.
- Stay home from school and other activities (called isolation) if they test positive for Covid-19.
- Follow the quarantine guidance if they are exposed to someone with Covid-19.
- Wear a cloth face covering or mask at school.
- Practise physical distancing as much as possible.
- Wash their hands with soap and water often.

Parents should:

- Check your child for symptoms of Covid-19 every day before school.
- Take your child's temperature every day before school. If your child has a temperature of (38°) or higher, the child has a fever. Thermometers are available in local pharmacies. If you do not have a thermometer, you should check your child's skin to see if it feels warm or is red, or ask if your child has chills or feels sweaty.
- Keep your child home from school if he or she feels sick or has symptoms of Covid-19 or a high temperature.
- Follow the quarantine guidance if your child or anyone who lives in their home is exposed to someone with Covid-19.

- Before the school year starts, tell the school if their child has a health condition that puts him or her at a higher risk for severe illness from Covid-19.
- Ensure that your child has a mask for school and that it is regularly cleaned or is new.

Teachers and staff should:

- Wear a cloth face covering or mask at school at all times
- Practise physical distancing as much as possible.
- Stay home from school or work you feel sick or have symptoms of Covid-19, ensuring you have kept your HoD, The School Nurse, the Head Master and the Head of Pastoral care informed.
- Follow the isolation guidance from the health department if you test positive for Covid-19.
- Follow the quarantine guidance if they are exposed to someone with Covid-19.
- Prepare curriculum plans in case they have to isolate or quarantine.
- Encourage students to wash their hands with soap and water often and wear their masks.

At all times, we will work closely with and take advice from the relevant French authorities.

The Prefecture of Nice 06 :Services de l'État dans les Alpes-Maritimes

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Agence Regionale de Santé

Agence régionale de santé Provence-Alpes-Côte d'Azur 132, Boulevard de Paris - 13003 Marseille
Tel: 04 13 55 80 10

Une question sur le Covid-19 ? 0800 130 000

Mairie De Mougins

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Mougins School
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